Sir/Madam,

Sub: Minorities Welfare – Education – Postmatric Scholarship – Minorities Students pursuing studies from XI, XII, ITI, ITC, Polytechnic, Diploma, Under Graduate / Post Graduate courses M.Phil P.Hd level courses etc 2015-16 – Fresh/Renewal Claim – Instructions – Reg.

Ref: This office Advt. published in Daily Thanthi Dated 11.6.2014

I would like to inform you that this department is inviting Scholarship (Fresh / Renewal) application from the Religious (Christian, Muslim, Sikh, Buddhist, Parsi & Jain) Minority students studying from XI, XII, ITI, ITC, Polytechnic, Diploma, Under Graduate / Post Graduate courses M.Phil P.Hd level courses except Professional /Technical Courses through online in new portal from 2015-16 ie National Scholarship Portal in www.scholarships.gov.in for granting Postmatric Scholarship for the year 2015-16. A comprehensive advertisement about this scheme was published in Daily Thanthi on 11.6.15 the copy of which is hosted in bcmcbcmw.tn.gov.in of State website. Kindly stick the same in your School / College Notice Board for enabling the students to know about this scheme. I also request that adequate awareness about this scheme may be created among Minorities Students.

2) The eligibility criteria of the scheme are given below:

a) 50% of marks in the previous year examination

b) Annual Income of the parent/guardian from all sources is Rs. 2.50 Lakhs – Previously in the advertisement it was instructed that only Income Certificate of Parent / Guardian from Revenue Department alone will be accepted. But now, this is relaxed and Self declaration of Income Certificate as given during
previous year is accepted. (Format of Self declaration of income by Parent / Guardian is attached)

3) Students while applying should select STUDENT LOGIN and then select REGISTER for applying Postmatric scholarship. Students are requested to fill in their Personal details, academic details, course details, bank account and contact details. After applying for scholarship, the documents like Photo, Income Certificate, Religion Certificate, Mark Sheet, Fees receipt, Bank pass book copy, Student Declaration (copy enclosed), Bonafide certificate of Institution (copy enclosed) etc should be uploaded along with the application. The student should take a print out of the application and attach necessary enclosures and submit them to the Educational institution without fail.

4) The Educational Institutions should adhere the following instructions while scrutinizing the fresh and renewal applications

- Forward the online application submitted by the student by verifying the hard copy of the application with enclosures submitted by the student to the District Backward Classes & Minorities Welfare Officer in District Collectorate on or before:

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<th>Fresh</th>
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<td>Submission of Online applications by students</td>
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<td>Scrutiny of online applications by Institute</td>
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5) Renewal scholarship eligible to the students who are awarded fresh scholarship in the previous year and they should have scored 50% of marks in the previous year examination (For Semester System: both semester marks sheet should be enclosed) Students having arrear are not eligible.

6) The work flow of this scheme is designed in software as Student—Institution—District—State(Commissioner). Therefore, the educational institutions are requested to scrutinize the application only on receipt of hard copy of the application with enclosures from the student concerned and forward the same to DBC & MWO office. Please ensure that the fee details entered by the student are
actually charged by the Institution. If the student has entered wrongly make necessary correction. The application should also be forwarded through online also on the stipulated time mentioned above.

7) If the name of the educational institution is not available in the website, then the institution may register your details in National Scholarship Portal under the menu SERVICES.

8) Institutions need not wait for last date (31.10.15) for submission of renewal cases. As and when mark sheets are received instruct the students to submit their online scholarship claim and forward them to DBC & MWO's office for early sanction.

Sd/- K. Arulmozhi,
Commissioner of Minorities Welfare (FAE)
SELF DECLARATION OF FAMILY INCOME UNDER PRE MATRIC SCHOLARSHIP SCHEME (FOR CLASS I TO X) OF MINISTRY OF MINORITY AFFAIRS, GOVERNMENT OF INDIA
(To be given by the Parent/Legal Guardian)

I, ___________________________ Son/Daughter/of ___________________________
Resident of (full address)__________________________________________________
______________________________________________________________________
do hereby solemnly affirm and declare as under :

   a) That I am citizen of India.
   b) That my son/daughter/ward namely Master/Kumari _______________________
      is a student of class _______ in ______________________________________
      (name & address of school) _________________________________________
      at ___________________ (District & State).
   c) His/Her enrollment no. in school is _____________________ for the academic
      Session _________.
   d) That annual income of my family from all sources is Rs ………………(in words
      also) ……………………………………………………………………………………
   e) I declare that I/my wife/ both* am/are earning Member(s) in my family.

2. I certify that the above information given by me is true.

3. In case this information furnished by me is found false, the financial assistance
awarded to my ward may be recovered with penal interest and I will be liable to a legal
action against me in accordance with law.

Signature of Parent/Legal Guardian: ____________________________
Name of Parent/Legal Guardian: ____________________________

*Strike off the non-applicable part in the underlined clause above.
Verification/information to be furnished by the Head of institution/college:

It is certified that the information provided below by _________________ who is admitted in ______________ course for the academic session ___________ in ______________ is correct. He/ She is a hosteller/day scholars of the college.

Last year marks details:
Fee details current year:

In case the information filled in these columns is not correct, then the institute should indicate that separately.

________________________________________________

For Renewal of Scholarship:

It is certified that the student has not changed the course of study and/or the institution of the study for which the scholarship was originally awarded /has changed the course of study and/or institution with prior approval of the state government (Please strike out which is not applicable).

Please ensure the information given by you is factually correct. In case of any discrepancy noticed later, your application is likely to be rejected.

Date: Signature of the head of the institution/college
Place: with official seal

Note:
(i) The verification by institution is mandatory for consideration of the application.
(ii) Students are directed to take the print out of ‘Institution Verification Form’ get it verified by their institution, scan & upload it”, in order to apply for minority Scholarship.
Declaration of the Student

(i) I hereby declare that the information given above is correct.

(ii) I am not availing any other scholarship for this purpose from any other Central Govt./State Govt. sources.

(iii) I shall abide by the terms and conditions for sanction of the Pre Matric/Post Matric/Merit cum Means based Scholarship.

(iv) I have uploaded the desired documents in support of my claim.

(v) I undertake, that if at any stage, it is found to the satisfaction of the sanctioning authority in the Ministry of Minority Affairs that the information given by me is false or if I violate the terms and conditions of the scholarship, the scholarship sanctioned to me, may be cancelled and the entire amount of scholarship will be refunded by me or recovered from me, apart from liability for such penal action as warranted by law.

Date: ________________________  Signature of the candidate